Private and Confidential

Mrs Michelle Anderton Kenneth Macrae Medical Centre 32 Church Road Rainford St Helens WA11 8HJ

Improving Practice Questionnaire Report

Kenneth Macrae Medical Centre

December 2013





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13 December 2013

Dear Mrs Anderton

This report outlines your patient feedback from the Improving Practice Questionnaire (IPQ). Your results have been illustrated in tables and graphs with associated benchmarks where applicable. Details of score calculation and statistical methods have been provided to help you in the interpretation and understanding of your results. You will also receive an A4 poster summarising your results and a certificate of completion which you may like to display to patients to indicate that you value their views in order to inform positive change within your practice.

If you are carrying out this survey in order to help meet the requirements of the patient participation directed enhanced service (DES) for GMS contract, a guidance template for discussion of these local survey findings and an action plan have been included which may help facilitate discussions with your patient reference group (PRG).

The format of this report has been updated, which we hope will provide you with a clearer picture of performance.

We hope these results give you useful feedback as to how patients rated the practice and its service, and provide you with a basis for reflection. In order to enable us to improve our services we would be grateful if you could complete a feedback form using the following link:

http://www.cfepsurveys.co.uk/questionnaires/feedback/default.aspx?psid=166561

http://www.ciepsurveys.co.diviquestionnaires/reedback/default.aspx:psid=100001

Please contact the office on 0845 5197493 or reports@cfepsurveys.co.uk if you require further information about your report.

Yours sincerely

Helen Powell Survey Manager

Report Contents

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December-2013

Introduction

About the IPQ

The IPQ is a well-established questionnaire widely used in the UK.

Since 2004, over 3,000,000 patients have completed an IPQ providing valuable patient feedback to over 4,000 practices and over 16,000 health practitioners, many of these practices and health practitioners having completed the survey on more than one occasion.

Extensive published validation studies have established that the IPQ is a reliable and sensitive tool: accurately measuring patient satisfaction in designated areas and is sensitive to change - if the IPQ is carried out on more than one occasion any change in patient perception of service can be clearly and reliably monitored.

This report outlines the feedback that has been collected and analysed from a sample of your patients. Full explanation on how to interpret this information can be found in the report. We hope that this feedback is useful and a basis for reflection.

A sample of the IPQ questionnaire is included at the end of this report for reference.

About the benchmarks

Benchmarks are a useful guide as to how your practice performed in relation to all the practices who have carried out an IPQ survey. Benchmark data provided relates to either all practices or according to practice list size (the practice list size benchmarks displayed in this report are representative of your practice), as we have established this plays a part in scores achieved. However, it should be noted that other factors such as geographical location and clinical setting may also affect scores and benchmarks may not always be truly representative. Furthermore as it is not mandatory for a practice to carry out an IPQ survey, benchmarks provided are effectively based on data collected from a *volunteer* sample. Volunteer samples often perform better than an 'average' sample which could make the benchmarks provided artificially high.

Your feedback

From the report you will be able to clearly pinpoint areas where you scored well and also those areas where you might feel that improvements may be needed. However, it is advisable to take time to assimilate all the feedback and to avoid scanning the report and noting specific scores on which too much emphasis can be placed. In fact, the clearest reflection of patient satisfaction can often be seen in the frequency and distribution of patient ratings and in their written comments.

A page by page guide to the interpretation of your report has been incorporated in the supporting documentation at the end of this report which you may find useful.

Other useful information

Together with your report you will receive:

- An A4 poster: to enable you to share the results of your local survey with the patients in your practice.
- A 'Guidance template for discussion of local findings and action plan': completion of which may help you meet the requirements of the patient participation directed enhanced services (DES) for GMS contract, if required.

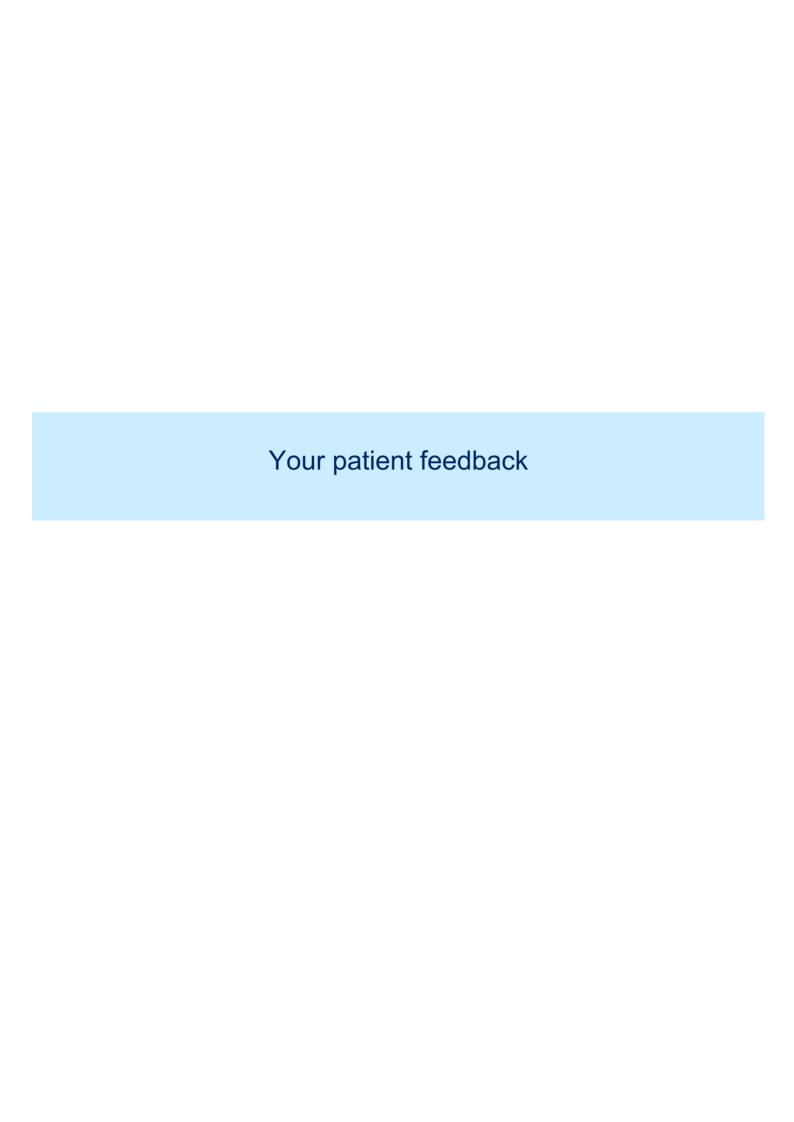


Table 1: Distribution and frequency of ratings, questions 1-28

						İ
Question	Poor	Fair	Good	Very Good	Excellent	Blank/spoilt
Q1 Opening hours satisfaction	0	5	30	35	32	2
Q2 Telephone access	0	9	32	32	31	0
Q3 Appointment satisfaction	0	9	26	33	36	0
Q4 See practitioner within 48hrs	4	22	26	32	20	0
Q5 See practitioner of choice	3	14	27	41	18	1
Q6 Speak to practitioner on phone	3	14	31	30	15	11
Q7 Comfort of waiting room	0	9	34	39	22	0
Q8 Waiting time	0	12	26	41	23	2
Q9 Satisfaction with visit	0	0	8	25	69	2
Q10 Warmth of greeting	0	1	7	24	71	1
Q11 Ability to listen	0	0	4	28	70	2
Q12 Explanations	0	0	7	32	64	1
Q13 Reassurance	0	0	7	32	64	1
Q14 Confidence in ability	0	0	3	24	73	4
Q15 Express concerns/fears	0	0	6	33	63	2
Q16 Respect shown	0	2	1	25	74	2
Q17 Time for visit	0	2	8	29	64	1
Q18 Consideration	0	1	7	30	64	2
Q19 Concern for patient	0	1	4	29	67	3
Q20 Self care	0	1	9	28	63	3
Q21 Recommendation	1	0	6	22	73	2
Q22 Reception staff	0	5	17	35	47	0
Q23 Respect for privacy/confidentiality	0	2	19	31	51	1
Q24 Information of services	0	5	17	30	50	2
Q25 Complaints/compliments	0	1	26	28	44	5
Q26 Illness prevention	0	3	26	32	40	3
Q27 Reminder systems	0	8	15	37	38	6
Q28 Second opinion / comp medicine	0	2	18	27	40	17

Blank/spoilt responses are not included in the analysis (see score explanation)



Table 2: Your mean percentage scores and benchmarks from all participating practices

	Your mean	Benchmark data (%)*					
	score (%)	National mean score (%)	Min	Lower	Median	Upper quartile	Max
About the practice							
Q1 Opening hours satisfaction	73	69	23	64	68	73	92
Q2 Telephone access	70	62	13	53	63	71	92
Q3 Appointment satisfaction	73	68	23	63	68	74	92
Q4 See practitioner within 48hrs	60	62	18	54	62	70	96
Q5 See practitioner of choice	64	58	22	48	57	65	95
Q6 Speak to practitioner on phone	61	61	25	54	61	67	92
Q7 Comfort of waiting room	68	66	27	60	66	71	90
Q8 Waiting time	68	56	25	50	56	62	90
About the practitioner							
Q9 Satisfaction with visit	90	80	41	76	81	85	97
Q10 Warmth of greeting	90	82	45	78	82	86	96
Q11 Ability to listen	91	82	46	78	83	87	97
Q12 Explanations	89	81	42	77	81	85	97
Q13 Reassurance	89	79	41	75	80	84	98
Q14 Confidence in ability	93	82	43	79	83	87	99
Q15 Express concerns/fears	89	80	45	76	81	85	96
Q16 Respect shown	92	84	49	80	85	88	98
Q17 Time for visit	88	79	38	75	80	84	96
Q18 Consideration	88	79	41	75	79	83	98
Q19 Concern for patient	90	80	43	76	80	84	97
Q20 Self care	88	79	38	75	79	83	97
Q21 Recommendation	91	81	41	78	82	86	99
About the staff	V I	01	71	70	02	00	99
Q22 Reception staff	80	76	29	72	77	81	96
Q23 Respect for privacy/confidentiality	82	76	43	72	76	80	96
Q24 Information of services	81	73	29	68	73	77	96
Finally		, 0					
Q25 Complaints/compliments	79	66	31	62	66	70	96
Q26 Illness prevention	77	69	34	64	68	72	96
Q27 Reminder systems	77	68	27	63	68	72	96
Q28 Second opinion / comp medicine	80	67	30	62	67	71	96
Overall score	81	73	35	69	73	77	95

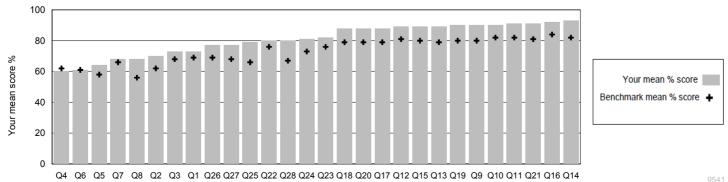
Your mean score for this question falls in the highest 25% of all means Your mean score for this question falls in the middle 50% of all means Your mean score for this question falls in the lowest 25% of all means

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Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient ratings per question is achieved (see table 1). In the event that there are less than 5 patient responses for any question, the corresponding score will not be illustrated.

Please see the supporting documents at the end of this report for percentage score calculation and quartile information.

Graph 1: Your mean percentage scores in ascending order of performance with benchmark mean scores from all participating practices





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^{*}Based on data from 927 practices carrying out 1,326 surveys between April 2010 and March 2013 with 25 or more responses.

Table 3: Mean percentage scores and benchmarks by practice list size (2001-4000 patients)

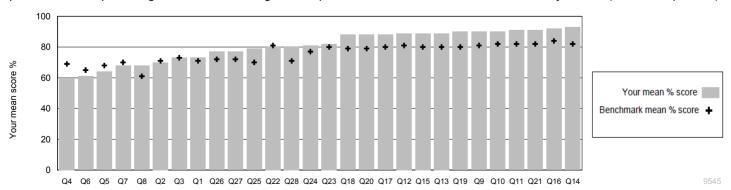
	Your mean	Benchmark data (%)*					
	score (%)	National mean score	Min	Lower quartile	Median	Upper quartile	Max
About the practice							
Q1 Opening hours satisfaction	73	71	42	66	72	77	91
Q2 Telephone access	70	71	35	64	73	80	91
Q3 Appointment satisfaction	73	73	38	67	74	80	92
Q4 See practitioner within 48hrs	60	69	31	61	69	77	93
Q5 See practitioner of choice	64	68	33	60	69	76	92
Q6 Speak to practitioner on phone	61	65	38	58	66	72	92
Q7 Comfort of waiting room	68	70	44	64	71	76	90
Q8 Waiting time	68	61	35	53	61	69	90
About the practitioner							
Q9 Satisfaction with visit	90	81	54	76	82	87	97
Q10 Warmth of greeting	90	82	57	77	83	88	96
Q11 Ability to listen	91	82	55	77	83	88	97
Q12 Explanations	89	81	57	76	82	87	97
Q13 Reassurance	89	80	56	75	80	85	96
Q14 Confidence in ability	93	82	58	78	83	88	96
Q15 Express concerns/fears	89	80	55	75	80	86	96
Q16 Respect shown	92	84	58	79	85	89	97
Q17 Time for visit	88	80	56	75	81	86	96
Q18 Consideration	88	79	54	74	80	85	98
Q19 Concern for patient	90	80	54	76	81	86	97
Q20 Self care	88	79	52	74	80	85	97
Q21 Recommendation	91	82	54	77	83	88	97
About the staff		<u> </u>	0.		- 00	00	0,
Q22 Reception staff	80	81	52	77	82	87	96
Q23 Respect for privacy/confidentiality	82	80	55	76	81	85	96
Q24 Information of services	81	77	50	72	78	83	96
Q25 Complaints/compliments	79	70	42	65	71	76	96
Q26 Illness prevention	77	72	48	68	73	78	96
Q27 Reminder systems	77	72	50	66	72	77	96
Q28 Second opinion / comp medicine	80	71	45	66	71	76	96
Overall score	81	76	50	71	77	82	95

Your mean score for this question falls in the highest 25% of all means Your mean score for this question falls in the middle 50% of all means Your mean score for this question falls in the lowest 25% of all means

Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient responses per question is achieved. In the event that there are less than 5 patient responses for any question, this score will not be illustrated.

See the supporting documents at the end of this report for percentage score calculation and quartile information.

Graph 2: Your mean percentage scores in ascending order of performance with benchmark mean scores by list size (2001-4000 patients)





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^{*}Based on data from 185 practices carrying out 248 surveys between April 2010 and March 2013 with 25 or more responses.

Table 4: Your patient demographics

Number of patient responses by category, your mean percentage scores and benchmarks by practice list size (2001-4000 patients)

Number of	Your mean	Benchmark data (%)*					
responses	score (%)	National mean score (%)	Minimum	Lower Quartile	Median	Upper Quartile	Maximur

Age

Under 25	5	75
25 - 59	44	80
60 +	47	82
Blank	8	83

73	46	67	73	80	95
75	50	71	76	81	94
78	47	74	79	83	96
73	47	65	73	80	100

Gender

Female	56	82
Male	35	78
Blank	13	83

76	48	70	77	82	93
77	51	73	77	82	95
73	43	66	74	81	99

Visit usual practitioner

Yes	81	82
No	8	77
Blank	15	78

77	50	73	78	82	95
72	38	66	72	79	93
74	49	68	73	80	99

Years attending

< 5 years	11	74
5 - 10 years	11	79
> 10 years	71	82
Blank	11	83

76	51	71	77	81	93
75	49	70	76	81	95
76	48	72	77	82	96
73	47	66	74	81	100

^{*}Based on data from 185 practices carrying out 248 surveys between April 2010 and March 2013 with 25 or more responses.

Demographic category mean percentage scores are calculated from all the ratings from all questions for that demographic group.

Please note the reliability of your patient feedback may be marginally reduced if less than 25 patient ratings per category is achieved. In the event that there are less than 5 patient responses for any question, the corresponding score will not be illustrated.

Please see the supporting documents at the end of this report for percentage score calculation and quartile information.



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Table 5: Your current and previous mean percentage scores*

	Current scores	05/02/2013	21/11/2011	14/08/2008
Q1 Opening hours satisfaction	73	72	75	72
Q2 Telephone access	70	67	73	72
Q3 Appointment satisfaction	73	70	73	72
Q4 See practitioner within 48hrs	60	60	64	61
Q5 See practitioner of choice	64	66	70	65
Q6 Speak to practitioner on phone	61	59	58	59
Q7 Comfort of waiting room	68	69	67	67
Q8 Waiting time	68	66	67	64
Q9 Satisfaction with visit	90	85	89	87
Q10 Warmth of greeting	90	86	90	89
Q11 Ability to listen	91	86	90	90
Q12 Explanations	89	85	89	87
Q13 Reassurance	89	85	88	86
Q14 Confidence in ability	93	90	91	89
Q15 Express concerns/fears	89	85	87	88
Q16 Respect shown	92	89	90	90
Q17 Time for visit	88	84	87	82
Q18 Consideration	88	83	86	86
Q19 Concern for patient	90	85	89	87
Q20 Self care	88	84	86	
Q21 Recommendation	91	88	91	90
Q22 Reception staff	80	79	77	80
Q23 Respect for privacy/confidentiality	82	77	79	80
Q24 Information of services	81	79	76	80
Q25 Complaints/compliments	79	76	73	75
Q26 Illness prevention	77	75	74	75
Q27 Reminder systems	77	71	72	74
Q28 Second opinion / comp medicine	80	75	73	76

⁻⁻ no data available, question introduced in October 2009.

^{*}Dates in the table relate to date of application to carry out the survey.



All written patient comments have been included in their entirety but details which could identify a specific patient have been removed to ensure anonymity.

Any comments about how this practice could improve its service?

- Have always found doctors very helpful and respectful toward myself and my family.
- You cannot improve on excellence.
- More patient, understanding staff when ringing for an appointment!
- None this practice, its doctors and staff are always attentive and helpful even at difficult times. I feel lucky to be under their care.
- None as far as I can see.
- The nurse should be available more often.
- The staff should be provided with name badges.
- · Excellent practice.
- An excellent practice.
- To ensure reception staff respect data protection and do not try to play 'doctor' by deciding if you need an emergency appointment when only the patient and doctor can assess.
- Same day appointments (non-emergency) hard to book as phone lines jammed. Spend long time getting through while trying to get kids to school.
- Ability to get an appointment has improved greatly. Overall a very well run practice.
- Excellent practice. I wouldn't go anywhere else.
- Overall my satisfaction with the practice was very good.
- I suppose the 8:15am appointment system. I have tried this on numerous occasions (ringing) at 8:15am only to be told all appointment have gone.
- Well satisfied and happy.
- Quicker times for appointments. Possible later opening times after 6pm? Once per week?
- Trying to get same day appointments sometimes difficult constantly trying to get through from 8:15 and appointments usually gone by 8:20.
- None all is excellent.
- My issues with appointments are mostly due to the fact I am a carer and have difficulty in attending as need to organise someone to be there at home when I'm out (for more urgent types of appointments).
- We have recently moved to this area and have very little experience of the practices but are very pleased with our treatment so far.
- I have always had excellent treatment from this practice.
- Waiting times for appointments.
- Can you clone the sisters then double the amount of people could be helped?

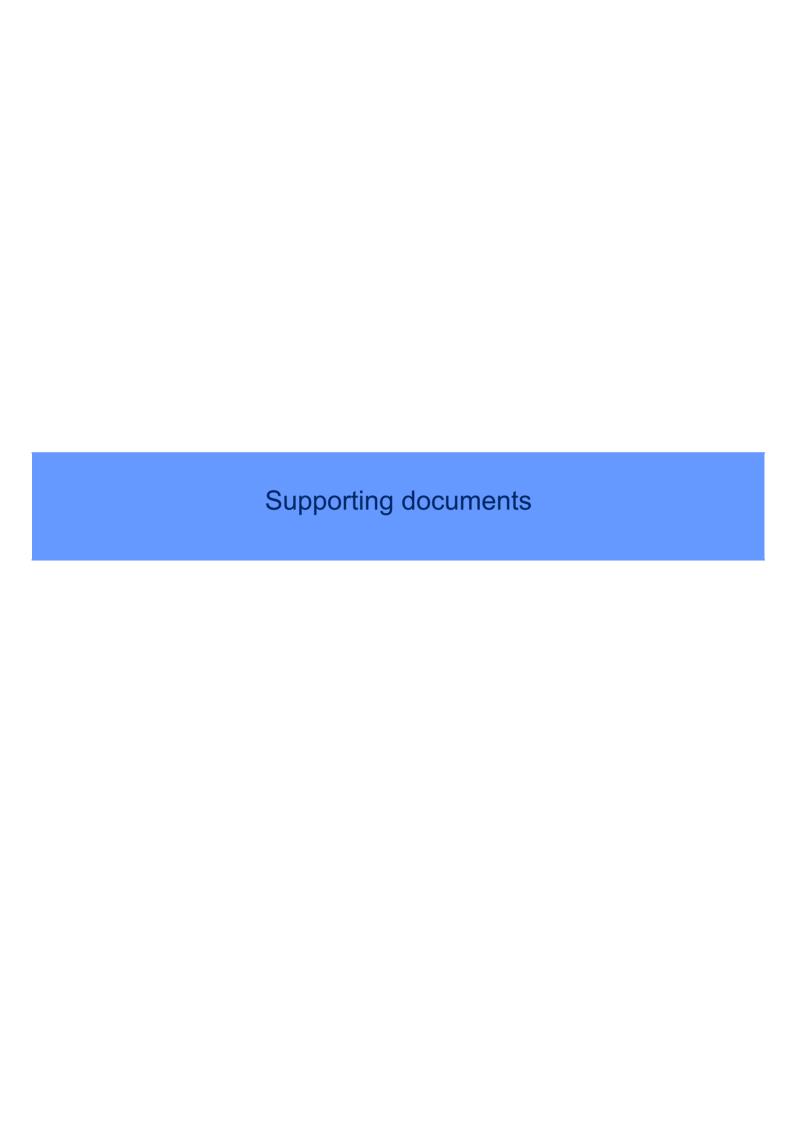


All written patient comments have been included in their entirety but details which could identify a specific patient have been removed to ensure anonymity.

Any comments about how the doctor/nurse could improve?

- Very good experience. Thank you.
- For me to be aware who my usual clinician is. I have never been given a usual doctor, it varies?
- None the doctors here are very good.
- Couldn't be improved. We are very lucky patients to have our doctors and practice.
- Doctors are extremely good, however, locums should not google symptoms in front of patients as leads to fear of incompetence.
- None excellent.
- The Macrae doctors are excellent. They have been my GPs since I was a child and I would trust them with my own health and my children's health without question.
- None quite excellent.
- I couldn't be happier with the service I have received over the years.





Supporting documents

Details of score calculation

The score provided for each question in this questionnaire is the mean (average) value of all of the ratings from all patients who completed the question. It is expressed as a percentage - so the best possible score is 100%.

Example using data from your Q1 Opening hours satisfaction

Total number of patients responses = 104

Questionnaire rating scale			Very Good	Excellent	Blank/spoilt		
Number of ratings	0	5	30	35 32		2	
Value assigned to each rating	0	25	50	75	100	n/a	

 $\frac{\text{(number of Poor ratings x 0) + (number of Fair ratings x 25)}}{\text{+(number of Good ratings x 75) + (number of Excellent ratings x 100)}}{\text{(Total number of patient responses - number of blank/spoilt)}} = \frac{(0 \times 0) + (5 \times 25) + (30 \times 50) + (35 \times 75) + (32 \times 100)}{(104 - 2)} = 7,450/102$

Your mean percentage score for Q1 = 73%

Explanation of quartiles

In statistics a quartile is any one of the three values that divide data into four equal parts, each part represents ¼ of the sampled population.

Quartiles comprise:

Lower quartile, below which lies the lowest 25% of the data The median, cuts the data set in half

Upper quartile, above which lies the top 25% of the data

Please note that the benchmarks presented in this report are based on data obtained from a volunteer sample of practices, and as such may be artificially high.

Question	Your mean score (%)
Q1 Opening hours satisfaction	73

Benchmark data (%)*							
Min Lower Median Upper Max quartile							
23	64	68	73	92			

*Based on data from 927 practices carrying out 1,326 surveys between April 2010 and March 2013 with 25 or more responses.



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Supporting documents

Page by page guide to the interpretation of your report

Page 1

The frequency distribution table (table 1) shows the number of patient ratings from poor to excellent and the number of 'blank/spoilt' responses for every question (a blank response is where a patient did not respond to the question and a spoilt response is where more than one tick box option was chosen or if the questionnaire was defaced). If these values are added up, for any one question, this will equate to the total number of patients surveyed (shown in the top right hand corner of the page). This table clearly shows the degree of satisfaction patients have with each aspect of the practice considered. Please note the spread of the ratings. Are they widely spread or closely packed around one or two specific ratings? One or two higher or lower ratings can make a big difference to your mean percentage scores illustrated in tables 2 and 3.

Page 2

The mean percentage score and benchmark table (table 2) illustrates your mean percentage scores for each question calculated from the data in table 1. Each score is the mean (average) score calculated from valid patient ratings (i.e. not the blank/spoilt responses) expressed as a percentage (see score calculation sheet also in the supporting document section of your report). It has been established by our statisticians that the reliability of your patient feedback for any one question may be marginally reduced if less than 25 valid patient responses is achieved (this number can be determined from table 1). In the event that there are less than 5 patient responses, the corresponding score for the question will not be illustrated.

Your scores have been displayed in colour coded boxes to indicate how your score falls within the benchmark data (within the highest 25%, the middle 50% or the lowest 25% of all the mean percentage scores achieved by all practices in the benchmark sample). The provenance of the benchmark data is provided in the footer below the table.

Graph 1 illustrates your mean percentage scores in ascending order of performance with benchmark means from all participating practices.

Page 3

Table 3 and graph 2 are the same as for page 2, but with benchmarks provided relevant to your practice list size. Evidence indicates that practices with smaller list sizes tend to perform better than those with larger list sizes.

Page 4

Table 4 shows the number of patient responses from each 'demographic' group detailed on the questionnaire i.e. age, gender, if the patient saw their usual practitioner or not and the number of years attending the practice. Demographic category mean percentage scores are calculated from all the ratings from all questions for that demographic group. Associated benchmark mean scores relevant to your practice list size are also provided.

The same criteria concerning reliability of the feedback as explained in Page 2 above applies.

Page 5

Table 5 lists your current scores for each question together with scores from your last 3 surveys (if applicable) for comparison.

Page 6

Patient comments usually reflect scores achieved. The IPQ was designed to simulate the patient's chronological journey through their visit to the practice. Although the questions in the IPQ are generic, comments can pinpoint specific issues identified by the patient from any part of this journey. If there is a particular problem within the practice e.g. getting through in the morning on the telephone or the lack of chairs in the waiting room suitable for the elderly, this can be clearly picked up in the themes and frequency of comments.

In order to ensure patient anonymity, any personal identifiers are removed. In the unlikely event that we receive a written comment which might relate to serious professional misconduct (e.g. allegations of sexual assault), the comment would be referred to our Clinical Associate who would discuss the matter with you.



Kenneth Macrae Medical Centre

Improving Practice Questionnaire



OFFICE USE ONLY	Org ID
	Survey ID
	Practitioner ID

You can help this general practice improve its service

- · This practice would welcome your honest feedback
- · Please read and complete this survey after you have seen the
- All the information provided by patients is put together in a report for the practice. Your answers will not be identifiable.
 Any comments you make will be included but all attempts will be made to remove information that could identify you.
- Once completed, please return this survey to reception in the envelope provided

Please mark the box like this with a blue or black ball-point pen. If you change your mind just cross out your old response and make your new choice.

When giving your feedback, please only consider the consultation you have had today.

Ab	out the practice	Poor	Fair	Good	Very good	Excellent
1	Your level of satisfaction with the practice's opening hours					
2	Ease of contacting the practice on the telephone					
3	Satisfaction with the day and time arranged for your appointment					
4	Chances of seeing a doctor/nurse within 48 hours					
5	Chances of seeing a doctor/nurse of your choice					
6	Opportunity of speaking to a doctor/nurse on the telephone when necessary					
7	Comfort level of waiting room (e.g. chairs, magazines)					
8	Length of time waiting in the practice					
Ab	out the doctor/nurse (whom you have just seen)	Poor	Fair	Good	Very good	Excellent
9	My overall satisfaction with this visit to the doctor/nurse is					
10	The warmth of the doctor/nurse's greeting to me was					
11	On this visit I would rate the doctor/nurse's ability to really listen to me as					
12	The doctor/nurse's explanations of things to me were					
13	The extent to which I felt reassured by this doctor/nurse was					
14	My confidence in this doctor/nurse's ability is					
15	The opportunity the doctor/nurse gave me to express my concerns or fears was					
16	The respect shown to me by this doctor/nurse was		П			
	The respect shown to me by this doctor/hurse was		ш		ш	
17	The amount of time given to me for this visit was					

Please turn over 5



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Ab	out the doctor/nurse (continued)	Poor	Fair	Good	Very good	Excellent
18	This doctor/nurse's consideration of my personal situation in deciding a treatment or advising me was					
19	The doctor/nurse's concern for me as a person on this visit was					
20	The extent to which the doctor/nurse helped me to take care of myself was					
21	The recommendation I would give to my friends about this doctor/nurse would be					
Abo	out the staff	Poor	Fair	Good	Very good	Excellent
22	The manner in which you were treated by the reception staff					
23	Respect shown for your privacy and confidentiality					
24	Information provided by the practice about its service (e.g. repeat prescriptions, test results, cost of private certificates etc)					
Fin	ally	Poor	Fair	Good	Very	Excellent
25	The opportunity for making compliments or complaints to this		П		good	П
26	The information provided by this practice about how to prevent					
27	illness and stay healthy (e.g. alcohol use, health risks of smoking, diet habits etc) The availability and administration of reminder systems for ongoing					
28	health checks is The practice's respect of your right to seek a second opinion or	7	$\overline{\Box}$			$\overline{\Box}$
	complementary medicine was					
Any	comments about how this <u>practice</u> could improve its service?					
Any	comments about how the doctor/nurse could improve?					
TI	he following questions provide us only with general information about	the range o	f people w	no have re	sponded	to this
	survey. No one at the practice will be able to ident	-				
How in ye		How many ye been attendir				
	Under 25 Female Yes	Less th	nan 5 year	rs		
	25-59	5-10 y	ears			
	60+	More t	han 10 ye	ars		

Thank you for your time and assistance



Certificate of Completion

This is to certify that

Kenneth Macrae Medical Centre

32 Church Road Rainford St Helens WA11 8HJ

Practice List Size: 3710 Surveys Completed: 104

has completed the

Improving Practice Questionnaire

Completed on 13 December 2013

Michael freco.

Michael Greco
Director



Thank you to all patients who participated in this survey. By letting the practice know your views, positive changes can be made for the benefit of all patients.